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**By:** Angela Slaven, Customer and Communities Directorate,  
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**To:** Supporting People Commissioning Body, 11 October  
2012

**Subject:** Update on the outcome of the tender process for a  
teenage parents accommodation based service in  
Maidstone

**Classification:** **Unrestricted**

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### Summary

This paper gives an update on the tender process undertaken for a newly developed teenage parent service in Maidstone

#### 1. Introduction

- (1) The Supporting People strategy 2010 – 15 identified the need for an accommodation-based teenage parent service in the Maidstone area.
- (2) The tender process for this service was concluded on 21 July 2012.

#### 2. Context

- (1) The contract for the service will run from the 1 August 2012 to 31 July 2014 with a possibility of a further one year extension until 31 July 2015 subject to satisfactory performance.
- (2) The annual contract value is £91.5k per year. The total contract value is £183k, over the two year contract period; the possible one year extension would bring the contract value to £274.5k.

#### 3. The tender process

- (1) The opportunity to tender was advertised on the South East Business Portal.
- (2) Nine expressions of interest were received with two tenders submitted from the following organisations:
  - CASA Support
  - Golding Homes

- (3) The tenders were submitted through the South East Business Portal ProContract system and were evaluated in accordance with the agreed Procurement Plan.

#### 4. Evaluation

- (1) Both tenders were judged to comply with tender submission requirements and were evaluated in two phases against published selection criteria.
- (2) The evaluation of bids against the selection criteria was undertaken by an evaluation panel comprising the following members of the Evaluation Team:
  - 2 x Commissioning Officers – Commissioned Services
  - 1 x Commissioning Officer – FSC
- (3) The award criteria were grouped into two sections: Service Quality (40% weighting); Price (60% weighting).

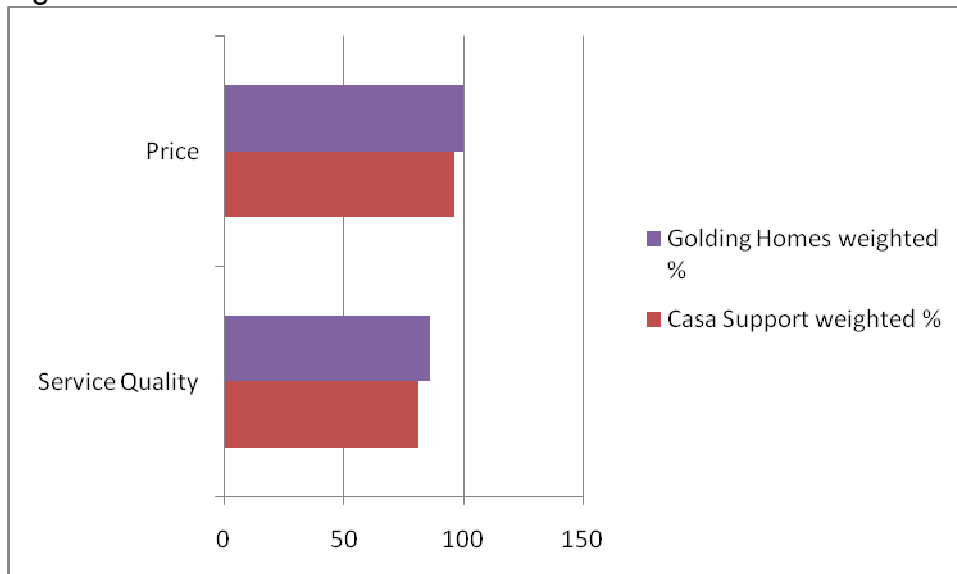
#### 5. Results

- (1) The table and charts below (fig. 1 & 2) provide an overview of the scores for each tender against the award criteria:

Fig. 1

Section	Weight(%)	Casa Support score	Casa Support weighted %	Golding Homes score	Golding Homes weighted %
Service Quality	40	32.5	81%	34.5	86
Price	60	57.6	96%	60	100
Grand Total		90.1	90%	94.5	95

Fig. 2



- (2) These scores show that Golding Homes received higher scores in both sections of the evaluation. The detailed evaluation undertaken of the tenders submitted for the Maidstone Teenage Parents Service clearly identify the tender submitted by Golding Homes as providing the most suitable and effective proposal for the Maidstone Teenage Parents Service.
- (3) The contract for the service was awarded to Golding Homes on 24 July 2012.

## **6. Post Award**

- (1) Willowbrook Place has been fully furnished by the landlord with all landscaping to outside places completed. Extra security measures (additional CCTV) has been added to the building upon the request of Golding Homes.
- (2) Golding Homes have drafted policy and procedures relating to the service with referral documentation being sent to all potential referral agencies. The Housing Option Team of Maidstone, Sevenoaks, Tonbridge & Malling, Tunbridge Wells Borough/District Councils have visited the scheme and submitted referrals. Representatives from KCC FSC and Youth Offending services have attended the scheme.
- (3) Planned monthly update meetings between Golding Homes and Commissioned Services are in place to monitoring the progress of the scheme.

## **7. Conclusion**

- (1) The contract for a newly developed accommodation based service for teenage parents in Maidstone has been awarded following the successful conclusion of a competitive tender process.

### **Recommendations**

The Commissioning Body is asked to note that

- 1) The contract for the new teenage parents' service identified in the Supporting People strategy has been awarded to Golding Homes.

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